



**HAWAII HEALTH SYSTEMS**  
C O R P O R A T I O N

*"Touching Lives Every Day"*

## ***COMPLIANCE ALERT 10-40***

### ***Campaign Restrictions for State Officials and State Employees***

Campaign season is upon us and all State employees are reminded that the Hawaii State Ethics Commission has issued guidelines on restrictions on campaign activities. These restrictions are based on HRS 84-13 that prohibits the preferential use of state resources or incidents of state resources.

**The following restrictions apply and violate the State Ethics Code:**

- Using state time, equipment, supplies, or state premises for campaign activities or campaign purposes. This includes selling, purchasing, or distributing campaign fundraiser tickets, including complimentary tickets, distributing campaign literature. "State Time" excludes lunch time, break time, vacation time.
- Using state personnel during state time for the purpose of performing campaign tasks or activities.
- Using the state mail or messenger service for campaign purposes.
- Using state computers or e-mail accounts for campaign purposes.
- Soliciting campaign contributions or campaign assistance by sending letters addressed to state official or employees at their State offices.
- Using one's state position to give unwarranted advantages or preferential treatment to campaigns. Employees should also avoid combining official business with campaign solicitations.
- Selling fundraiser tickets, to, or soliciting the purchase of fundraiser tickets from, subordinates or businesses or persons supervised or inspected.
- Candidates walking through state agencies to meet with state employees for campaign purposes.

- Using the State Seal in conjunction with campaigning if such use gives an unwarranted advantage or preferential treatment.

Penalties: It is a misdemeanor to fundraise in most government facilities used for official duties by a State employee. Fines and disciplinary action, including discharge, can be levied for violation of the State Ethics Code.

Employees with questions about campaign practices should contact the State Ethics Commission at 808-587-0460.

Source: Hawaii State Ethics Commission (7/06)  
Hawaii State Ethics Commission (4/27/00 Memo)  
HRS 84-13  
HRS 11-203.5