

Class Specification
for the Class:

AUTOMOTIVE MECHANIC HELPER
BC-05; BU:01

Duties Summary:

Makes routine mechanical repairs on gasoline or diesel powered motorized equipment; assists an automotive mechanic in overhauling and repairing motorized equipment; and performs other duties as required.

Distinguishing Characteristics:

This class differs from that of Automotive Mechanic I in that the Automotive Mechanic Helper performs mechanical work in the adjustment, maintenance and repair on gasoline or diesel engines and motorized equipment under the supervision of a higher level Automotive Mechanic and performs many of the routine tasks involved in the major overhaul of engines and completed work is inspected by a journeyman automotive mechanic before being released; whereas the Automotive Mechanic I performs skilled mechanical repair work involving the complete overhaul of gasoline and diesel powered motorized equipment and accessories, supervises Automotive Mechanic Helpers and performs as leading man from time to time when engaged in large overhaul jobs requiring the use of more than one Automotive Mechanic.

Examples of Duties:

Checks and adjusts brakes; installs fuel pumps, generators and carburetors; checks tools and adjusts motors, aligns front ends, straightens frames and wheels; and notifies journeyman to make the final check of the work; replaces spring and shock absorbers; checks and replaces spark plugs, ignition motors, arms and electrical wiring or the ignition system; makes inspections of motorized equipment and tightens bolts, nuts, screws and other loose parts; assists an automotive mechanic in disassembling motors by pulling valves, by removing crankcase and pulling pistons and gears.

Minimum Qualification Requirements:

Experience and Training: (1) Two years of work experience as an apprentice or helper under a journeyman mechanic; or (2) any equivalent combination of experience and training.

Knowledge of: Practices, tools, materials and equipment used in the automotive mechanic trade; principles of internal combustion engines; parts and accessories of motorized equipment; occupational hazards and safety practices applicable to the trade.

Ability to: Operate motorized equipment; do routine mechanical work; use the tools employed in motor repair and adjustment work; give and receive both oral and written instructions.

Physical Requirements:

Applicants must be physically able to perform, efficiently and effectively, the essential duties of the position which typically require the ability to read without strain printed material the size of typewritten characters, glasses permitted, and the ability to hear the conversational voice, with or without a hearing aid, or the ability to compensate satisfactorily. Disabilities in these or other areas will not automatically result in disqualification. Those applicants who demonstrate that they are capable of performing the essential functions of the position will not be disqualified under this section.

Any condition, which would cause applicants to be a hazard to themselves or others, is cause for disqualification.

Mental/Emotional Requirements:

All applicants must possess emotional and mental stability appropriate to the job duties and responsibilities and working conditions.

This is an amendment to the class specifications for the class, AUTOMOTIVE MECHANIC HELPER, to include the physical and mental/emotional requirements, effective April 1, 2005.

This is an amendment to the specification for the class AUTOMOTIVE MECHANIC HELPER which was approved on August 18, 1955.

This class is adopted from the State of Hawaii, relative to the transfer of classification and compensation jurisdiction to the Hawaii Health Systems Corporation, effective July 1, 1998, pursuant to Act 262, Session Laws of Hawaii, 1996.

APPROVED: _____
JANICE WAKATSUKI
VP/Director of Human Resources