

Class Specification
for the Class:AUTOMOTIVE MECHANIC II
WS-10; BU:01Duties Summary:

Supervises and participates in performing major and minor mechanical repairs to gasoline and diesel powered motorized equipment; and performs other duties as required.

Distinguishing Characteristics:

This class differs from that of Automotive Mechanic I in that the Automotive Mechanic II supervises journeymen level Automotive Mechanics and participates in performing major and minor mechanical repairs to gasoline and diesel powered motorized equipment as a full-time continuing work assignment; whereas Automotive Mechanic I performs journeyman-level mechanical work, supervises Automotive Mechanic Helpers and occasionally performs as lead over other journeyman Automotive Mechanics when engaged in large overhauling jobs requiring more than one automotive mechanic.

This class differs from that of Automotive Mechanic Foreman I in that the Automotive Mechanic II supervises and participates in performing major and minor mechanical repairs to gasoline and diesel powered motorized equipment and in this process may oversee the activities of a repair shop; whereas the Automotive Mechanic Foreman I directs the overall activities of a repair shop by supervising Automotive Mechanics engaged in the repair and maintenance of diesel and gasoline powered equipment.

Examples of Duties:

Plans, organizes, lays out, assigns and reviews the work of several journeyman automotive mechanics and participates in repairing broken, worn, and otherwise damaged mechanical and electrical parts of motorized equipment in trucks, automobiles, bulldozers, motor graders, cranes, or rollers; supervises and participates in replacing broken, worn, and defective parts such as gears, shafts, and bearings and in making adjustments to correct faults such as imperfectly operating tie rods and steering gear or poor wheel alignment; supervises and participates in making wheel or track repairs to motorized equipment such as bulldozers, motor graders, cranes, and tractors; supervises and participates in disassembling parts of motorized equipment, such as motor, transmission, and running gear, removing each individual piece and

examining it occasionally for wear, breaks, and otherwise undesirable characteristics and replaces worn or broken parts and reassembles pieces in their respective places; keeps record of material and labor costs; keeps proper inventory level of supplies and material; may instruct trades helpers as part of an organized program and teach them the techniques of the trade.

Minimum Qualification Requirements:

Experience and Training: (1) Two years of journeyman-level work experience in motor equipment repair work; or (2) any equivalent combination of experience and training.

Knowledge of: Practices, tools, materials and equipment used in the automotive mechanic trade; shop practices and methods; occupational hazards and safety measures applicable to the trade; principles of internal combustion engines and automotive parts and principles and practices of supervision.

Ability to: Plan, organize, lay out, assign, and inspect the work of automotive mechanics. Operate motorized equipment; estimate material, parts, and labor necessary to perform an overhaul job; operate the various machines and equipment used in adjusting, maintaining and repairing motorized equipment; locate and adjust mechanical defects and make necessary repairs to motorized equipment; do welding and simple sheet metal and blacksmith work; make working sketches and drawings; give and receive both oral and written instructions.

Personal Qualities: Physical strength and agility; thoroughness; accuracy; reliability; initiative; and resourcefulness.

Physical Requirements:

Applicants must be physically able to perform, efficiently and effectively, the essential duties of the position which typically require the ability to read without strain printed material the size of typewritten characters, glasses permitted, and the ability to hear the conversational voice, with or without a hearing aid, or the ability to compensate satisfactorily. Disabilities in these or other areas will not automatically result in disqualification. Those applicants who demonstrate that they are capable of performing the essential functions of the position will not be disqualified under this section.

Any condition, which would cause applicants to be a hazard to themselves or others, is cause for disqualification.

Mental/Emotional Requirements:

All applicants must possess emotional and mental stability appropriate to the job duties and responsibilities and working conditions.

This is an amendment to the class specifications for the class, AUTOMOTIVE MECHANIC II, to include the physical and mental/emotional requirements, effective April 1, 2005.

This is an amendment to the specification for the class AUTOMOTIVE MECHANIC II which was approved on December 5, 1955.

This class is adopted from the State of Hawaii, relative to the transfer of classification and compensation jurisdiction to the Hawaii Health Systems Corporation, effective July 1, 1998, pursuant to Act 262, Session Laws of Hawaii, 1996.

APPROVED: _____
JANICE WAKATSUKI
VP/Director of Human Resources