

HAWAII HEALTH SYSTEMS CORPORATION
STATE OF HAWAII

9.655

Class Specifications
for the Class:

SEWING WORKER I
BC-03; BU:01

Duties Summary:

Drafts and cuts from patterns, sews and mends various articles by hand or machine; may instruct wards or patients in sewing tasks; and performs other related duties as assigned.

Distinguishing Characteristics:

This is the entry level class in the Sewing Worker series. This class differs from that of Sewing Worker II in that the Sewing Worker I performs various sewing operations and may instruct wards or patients in sewing tasks; whereas the Sewing Worker II is immediately responsible for supervising sewing operations as a regular and continuous work assignment.

Examples of Duties:

Sews, mends, and alters garments, hospital linens, and other articles; operates sewing, buttonholing, and cutting machines; drafts patterns and cuts from patterns; performs upholstery work; packs and unpacks supplies and equipment; sorts and checks linens; may instruct wards or patients in sewing duties.

Minimum Qualification Requirements:

Experience and Training: One (1) year of experience in cutting and sewing wearing apparel such as dresses and work clothes; or an equivalent combination of experience and training.

Knowledge of: Sewing, mending, and alteration methods; the operation and care of power sewing, buttonhole and cutting machines; techniques used in cutting and drafting patterns.

Ability to: Follow oral and written instructions; get along well with others.

Physical Requirements:

Applicants must be physically able to perform, efficiently and effectively, the essential duties of the position which typically require the ability to read without strain printed material the size of typewritten characters, glasses permitted, and the ability to hear the conversational voice, with or without a hearing aid, or the ability to compensate satisfactorily. Disabilities in these or other areas will not automatically result in disqualification. Those applicants who demonstrate that they are capable of performing the essential functions of the position will not be disqualified under this section.

Any condition which would cause applicants to be a hazard to themselves or others is cause for disqualification.

Any disqualification under this section will be made only after a review of all pertinent information including the results of the medical examination, and requires the approval of the VP/Director.

Mental/Emotional Requirements:

All applicants must possess emotional and mental stability appropriate to the job duties and responsibilities and working conditions.

This is an amendment to the minimum qualification specifications for the class, SEWING WORKER I, to include the mental/emotional requirement, effective May 1, 2007.

This is an amendment to the specification for the class SEWING WORKER I approved on December 14, 1955.

This class is adopted from the State of Hawaii, relative to the transfer of classification and compensation jurisdiction to the Hawaii Health Systems Corporation, effective July 1, 1998, pursuant to Act 262, Session Laws of Hawaii, 1996.

DATE APPROVED: May 1, 2007

JANICE WAKATSUKI
VP/Director of Human Resources