



# **HAWAII HEALTH SYSTEMS**

C O R P O R A T I O N

*Quality Healthcare For All*

**HAWAII HEALTH SYSTEMS CORPORATION (HHSC)  
BOARD OF DIRECTORS MEETING  
THURSDAY, JANUARY 28, 2021  
9:00 A.M. – 12:00 P.M.  
Via Zoom**

## **AGENDA**

- I. HHSC Board of Directors Meeting Call to Order by Juliette Tulang, Chair**
- II. Previous Open Session Minutes**
  - Approval of November 19, 2020 and December 4, 2020 (Attachments 1a, 1b)
- III. Call for Public Testimony**
- IV. Open Session Discussion Agenda**
  - A.** Plante & Moran Audit Presentation (Attachment 2)
  - B.** Regional Reports
    1. East Hawaii Region
    2. West Hawaii Region
    3. Maui Region
    4. Kauai Region
    5. Oahu Region
  - C.** FY 21 Board Committee Assignments (Attachment 3)
  - D.** CEO Report (Attachment 4)
- V. Open Session Consent Agenda**
  - A.** Finance & Information Systems (FIS) Committee Minutes – January 13, 2021
    1. IT Summary (Attachment 5)
    2. October 2020 Financial Statements (Attachments 6a, 6b)
    3. November 2020 Financial Statements (Attachments 7a, 7b, 7c, 7d)
    4. Funding for Hospitals in Federal Covid Relief Package (Attachment 8)
  - B.** Personnel & Compensation Committee Minutes – January 20, 2021
    1. HR Policies and Procedures Update
    2. Revised Corporate Bylaws (Attachment 9) – **MOTION**
      - A) Background on HHSC Exempt Excluded Position Titles
      - B) Next Steps to Update Position Titles

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**C. HHSC Corporate & Regional System Board Policy Committee Minutes – January 5, 2021**

1. Policies (Attachment 10 – contains 33 policies) – **MOTION**

- A) PAT 0014A – Our Care Our Choice Act
- B) ITD 0001A – PC Hardware and Software – Acquisition Use
- C) ITD 0002A – Configuration Management
- D) ITD 0008A – Termination and Transfer
- E) ITD 0009A – Data Classification
- F) ITD 0011A – Information Stewardship
- G) ITD 0013A – Internal Audit/Certification
- H) ITD 0016A – Sanctions
- I) ITD 0019A – Workstation (Computer, Laptop or Similar Device) Use
- J) ITD 0020A – Project Request Form (PRF)
- K) ITD 0023A – Disposal/Reuse of Electronic Storage Media
- L) ITD 0024A – Wireless
- M) ITD 0025A – Endpoint Security Software
- N) ITD 0026A – Patch Management
- O) ITD 0027A – IT Business Continuity Plan and Disaster Recovery (BCPDR)
- P) ITD 0030A – Data Inquiry
- Q) ITD 0031A – Data Conversion
- R) ITD 0032A – Mobile Device Use
- S) ITD 0033A – Secure Handling of Personal Identifiable Information (PII) and Personal Health Information (PHI)
- T) ITD 0034A – Information Technology (IT) Governance
- U) ITD 0082A – Information Assets and Access During Employment
- V) ITD 0091A – Secure Areas
- W) ITD 0092A – Equipment Security
- X) ITD 0105A – Backup
- Y) ITD 0107A – Media Handling
- Z) ITD 0109A – Monitoring
- AA) ITD 0111A – Business Requirement for Access Control
- BB) ITD 0113A – User Responsibilities
- CC) ITD 0131A – Reporting Information Security Events and Weaknesses
- DD) ITD 0132A – Management of Information Security Incidents and Improvements
- EE) ITD 0152A – Compliance with Security Policies and Standards, and Technical Compliance
- FF) TEL 0019A – Administrative Use of HHSC Video Conferencing System by Outside Agencies
- GG) TEL 0021A – Administrative Use of HHSC Video Conferencing System

**D. Audit and Compliance Committee Minutes – December 1, 2020**

- 1. 2021 Audit and Compliance Committee Meeting Schedule (Attachment 11)
- 2. Corporate Compliance Update

**VI. Previous Executive Session Minutes**

- Approval of November 19, 2020 (Attachment 12)

**VII. Executive Session Consent Agenda**

- A.** Finance & Information Systems (FIS) Committee Minutes – January 13, 2021
  - 1. IT Summary – Executive Session (Attachment 13)
  - 2. Legislative Update
- B.** Personnel & Compensation Committee Minutes – January 21, 2021
- C.** Quality Improvement Patient Safety Committee (QIPSC) Open Session Minutes – December 2, 2020 and Executive Session Minutes – December 2, 2020
  - 1. Quality Council Update (Attachment 14)
  - 2. Corporate Office Update on Quality Activities
  - 3. Our Care Our Choice Act (OCOCA) Policy (Attachment 15)
  - 4. Pay for Performance (P4P)
  - 5. Risk Management Update
- D.** Audit and Compliance Committee Minutes – December 1, 2020
  - 1. IT Security Update (Attachment 16)
  - 2. Credit Balance Summary (Attachment 17)
  - 3. Corporate Compliance Update (Attachments 18a, 18b)

**VIII. Executive Session Discussion Agenda**

- A.** Regional Reports
- B.** HR Update
- C.** Legal Update (Attachment 19)
- D.** Legislative Update
- E.** Corporate Board Vacancies
- F.** CEO Report
- G.** Semi-Annual Claims Report (Attachment 20)

**IX. Adjournment**

**Next HHSC Corporate Board Meeting:  
Thursday, March 25, 2021  
Via Zoom**

*Note: Persons wishing to submit testimony to the HHSC Board of Directors may do so electronically by sending their testimony to: Debbie Hirano at [dhirano@hhsc.org](mailto:dhirano@hhsc.org) or written testimony may be faxed to 808-733-4028. Testimony must be submitted at least 24 hours in advance of the scheduled meeting to ensure timely distribution to the Board members. Individuals who require special needs accommodations are invited to call Debbie Hirano at 808-733-4020 at least 2 working days in advance of the meeting.*