	HAWAII HEALTH SYSTEMS C O R P O R A T I O N "Touching Lives Everyday"	Quality Through Compliance	Policy No.: CMP 010B Revision No.:
	PROCEDURES	Issued by: Chief Compliance and Privacy Officer	Effective Date: October 13, 2011
Subject: Compliance Reporting Standards		Approved by:	Supersedes Procedure: N/A
		Bruce S. Anderson HHSC PCEO	Page: 1 of 1

I. PURPOSE: To provide guidance to the facilities on how to report their compliance related issues.

II. PROCEDURES:

- A. The Chief Compliance and Privacy Officer (CCPO) and the Regional Compliance Officers shall enter all reported compliance concerns including any "Hotline" calls into the HHSC System Compliance Log.
- B. The necessary information in the HHSC System Compliance Log shall be completed on a regular basis.
- C. The CCPO will regularly review the HHSC System Compliance Log and determine which items should be reported to the Corporate Compliance Committee, HHSC President and CEO, Audit and Compliance Committee of the HHSC Board or Directors, or the Board of Directors directly.
- D. The CCPO and Regional Compliance Officers shall regularly review the HHSC System Compliance Log to determine its effectiveness in capturing and recording all compliance-related issues and data. As necessary, the log shall be updated and changed.
- E. The CCPO and Regional Compliance Officers will develop any additional reporting tools necessary to facilitate the tracking and reporting of compliance issues.
- F. On an annual basis, the CCPO will present the HHSC Board of Directors a report summarizing compliance concerns raised, resolutions, and trends over previous years.
- III. APPLICABILITY: These procedures shall apply to all the positions referenced herein.
- IV. REFERENCE: HHSC POLICY CMP 010A.