

Minimum Qualification Specifications  
for the Classes:DIETETIC TECHNICIANEducation Requirement:

An Associate's degree from an accredited college with courses focusing on nutrition and food. A two (2) year associate's degree approved by Commission on Accreditation for Dietetics Education (CADE) of the Academy of Nutrition and Dietetics (AND) is preferred.

Specialized Experience:

One (1) year of specialized experience assisting a nutritionist or dietitian with design, implementation and/or supervision of food service operations; plan diets or menu's for health maintenance/portion control.

Substitutions Allowed:

1. Possession of a high school diploma and excess specialized experience may be substituted for the Education Requirement on a year-for-year basis. For the excess specialized experience, the applicant must also have a current certification in:
  - a. Certified Dietary Manager (CDM);
  - b. Certified Food Protection Professional (CFPP);
  - c. Nutrition and Dietetic Technician, Registered (NDTR); or
  - d. Dietetic Technician Registered (DTR)
2. Possession of a bachelor's degree in foods and nutrition, dietetics or institutional food management may be substituted for the Education and Specialized Experience requirements.

Quality of Experience:

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he/she is being considered.

Selective Certification:

Specialized knowledges, skills and abilities may be required to perform the duties of some positions. In such positions, applicants may be restricted to those who possess the pertinent experience and/or training required to perform the duties of the position. Departments requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

Physical Requirements:

Applicants must be physically able to perform, efficiently and effectively, the essential duties of the position which typically require the ability to read without strain printed material the size of typewritten characters, glasses permitted, and the ability to hear the conversational voice, with or without a hearing aid, or the ability to compensate satisfactorily. Disabilities in these or other areas will not automatically result in disqualification. Those applicants who demonstrate that they are capable of performing the essential functions of the position will not be disqualified under this section.

Any condition, which would cause applicants to be a hazard to themselves or others, is cause for disqualification.

Any disqualification under this section will be made only after a review of all pertinent information including the results of the medical examination, and requires the approval of the Chief Human Resources Officer.

Mental/Emotional Requirements:

All applicants must possess emotional and mental stability appropriate to the job duties and responsibilities and working conditions.

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This is the first minimum qualification specifications for the class, DIETETIC TECHNICIAN, effective December 11, 2019.

DATE APPROVED: Dec 11, 2019



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JUANITA LAUTI  
Chief Human Resources Officer