

Minimum Qualification Specifications
for the Classes:DIETITIAN II, III, IV & VEducation:

Bachelor's degree from an accredited four (4) year college or university with a course of study approved by the Academy of Nutrition and Dietetics, including the successful completion of a dietetic internship, or other equivalent clinical component approved by the Academy.

As of January 1, 2024 must have a graduate (Master's) degree from an accredited institution recognized by the U.S. Department of Education (USDE), including completing coursework through an accredited Didactic Program in Dietetics (DPD), Coordinated Program (CP), or Graduate Program (GP) accredited by Accreditation Council for Education in Nutrition and Dietetics (ACEND).

Experience:

Applicants must have had progressively responsible professional dietetic or nutrition experience of the kind and quantity described in the following table:

Class Title	Specialized Experience (Years)	Supervisory Experience (Years)	Total Experience (Years)
Dietitian II	0	0	0
Dietitian III	1	0	1
Dietitian IV	2	*	2
Dietitian V	2	1	3

Specialized Experience: Professional dietetic or nutrition experience that provided the applicant with a full professional understanding of the theories of dietetic therapy and their application in the maintenance, improvement and/or recovery of good health.

For levels III and higher, at least one (1) year of experience must have been comparable to the next lower level in this series.

Supervisory Experience: Work experience which demonstrated the applicant's knowledge of and ability to apply the principles, practices, techniques and methods of supervision including: (1) planning, organizing and directing the work of others; (2) assigning and reviewing work; (3) advising others on difficult work problems; (4) timing and scheduling work; and (5) training and developing employees.

*For Dietitian IV positions, applicants must have demonstrated evidence of supervisory aptitude. Supervisory aptitude is the demonstration of aptitude or potential for the performance of supervisory duties through successful completion of regular or special assignments which involve some supervisory responsibilities or aspects; by serving as a group or team leader, previous work experience in a position that demonstrates or performs supervisory functions or in similar work in which opportunities for demonstrating supervisory capabilities exist; by completion of training courses in supervision accompanied by application of supervisory skills in work assignments; or by favorable appraisals by a supervisor indicating the possession of supervisory potential.

Registration Requirement:

Applicants must be registered by the Commission on Dietetic Registration of the Academy of Nutrition and Dietetics or have the documented equivalent in education, training, and experience, with evidence of continuing education.

Quality of Experience:

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that they have the ability to perform the duties of the position for which they are being considered.

Selective Certification:

Specialized knowledge, skills, and abilities may be required to perform the duties of some positions. In such positions, Selective Certification Requirements may be established, and certification may be restricted to those who possess the pertinent experience and/or training required to perform the duties of the position.

Regionals or facilities requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

Health & Physical Requirements:

Applicants must meet the health and physical requirements deemed necessary to effectively and safely perform the essential functions of the position with or without reasonable accommodation.

This is an amendment to the minimum qualification specifications for the classes DIETITIAN II, III, IV & V to update the Education, Registration, and Health & Physical requirements, delete substitutions allowed and mental/emotional requirements effective January 16, 2026.

This is an amendment to the minimum qualification specifications for the classes DIETITIAN II, III, IV & V, to change the certifying Commission of Dietetic Registration from the American Dietetic Association to the Academy of Nutrition and Dietetics, effective June 6, 2017.

This is an amendment to the minimum qualification specifications for the classes DIETITIAN II, III, IV & V, to clarify supervisory aptitude, effective April 16, 2013.

This is an amendment to the minimum qualification specifications for the classes DIETITIAN II, III, IV & V, to update the supervisory experience requirement, effective February 16, 2009.

This is an amendment to the minimum qualification specifications for the classes DIETITIAN II, III, IV & V, to clarify the registration requirement, effective May 20, 2004.

This is an amendment to the minimum qualification specifications for the classes DIETITIAN II, III, IV & V, to clarify the education requirement of a Bachelor's degree from an accredited four (4) year college or university and to delete the test requirement, effective December 15, 2003.

This is an amendment to the minimum qualification specifications for the classes DIETITIAN II, III, IV & V approved on February 10, 1986.

This class is adopted from the State of Hawaii, relative to the transfer of classification and compensation jurisdiction to the Hawaii Health Systems Corporation, effective July 1, 1998, pursuant to Act 262, Session Laws of Hawaii, 1996.

APPROVED: 01/16/2026

JUANITA LAUTI
Vice President & Chief Human Resources Officer