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STATE OF HAWAII REQUEST FOR EMERGENCY PROCUREMENT

TO: Chief Procurement Officer

FROM: Respiratory Therapy Department, Hilo Medical Center, Hawaii Health Systems Corporation
(Department/Division/Agency)

Pursuant to §103D-307, HRS and Subchapter 10, Chapter 3-122, HAR, the Department requests approval for this emergency procurement.

Date: March 8, 2005	After the fact: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Nature of the Emergency: The Respiratory Therapy Department is experiencing a shortage of employees. Muriel Lewis, RT, is out on extended sick leave through March 21, 2005, and Kim Munson, RT, just submitted her two-week notice and is returning to the mainland. In addition, there has been an unfilled RT vacancy since July 23, 2003, that has not yet been filled (ongoing recruitment). The Respiratory Therapy Department is in dire need of assistance at this time.	

Vendor: <u>Cross Country TravCorps, Inc.</u> 40 Eastern Avenue Malden, Massachusetts 02148	Contact(s): <u>Stephanie Ream or Wil Curtis</u> Phone: <u>(800) 610-5315</u>	Amount: NTE \$32,000.00
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Description of goods, services, or construction to be purchased:
Immediate hire of Respiratory Therapy Traveler for a period of 13-weeks to assist the Respiratory Department with patient care at Hilo Medical Center

Reason for Vendor Selection:
Cross Country TravCorps, Inc., has provided the best value of the three vendors that provided verbal quotes to Hilo Medical Center.

Direct questions to: Ronald Schurr, East Hawaii Region CEO

Phone: (808) 874-4729

I certify that the information provided above is, to the best of my knowledge, true and correct.


 Department Head or Designee _____ Date _____
 Darrel Mosher, Respiratory Therapy Supervisor, TA
 Title (if other than Department Head)

Chief Procurement Officer's Comments:

APPROVED DISAPPROVED


 Chief Procurement Officer _____ Date 03/21/05