

EM 06-03

Submit in Duplicate

STATE OF HAWAII REQUEST FOR EMERGENCY PROCUREMENT

TO: Chief Procurement Officer

FROM: HHSC, Hilo Medical Center, Maintenance
(Department/Division/Agency)

Pursuant to §103D-307, HRS and Subchapter 10, Chapter 3-122, HAR, the Department requests approval for this emergency procurement.

Date: March 14, 2006

After the fact: Yes No

Nature of the Emergency:

Monthly maintenance of our HVAC (Heating, Ventilation and Air-Conditioning) system must be performed in order to maintain the appropriate environmental conditions that are conducive to a patient's treatment and recovery. Without the continued maintenance of the HVAC system, health care issues such as increases in airborne infections (influenza, pertussis, tuberculosis, meningitis, chicken pox, et al.), and the inability to maintain isolation rooms or negative pressures for patient recovery will be jeopardized and create AN IMMEDIATE THREAT OF HARM TO OUR PATIENTS AND TO PUBLIC HEALTH. We are requesting approval (third increment) because the system-wide RFP for HVAC has not yet been completed.

Vendor: Oahu Air Conditioning Service, Inc.
P.O. Box 17010
Honolulu, Hawaii 96817

Amount:

NTE \$100,000.00

Description of goods, services, or construction to be purchased:

Preventive maintenance, inspection, repair, and exchange certification of the Hilo Medical Center Campus HVAC System.

Reason for Vendor Selection:

Oahu Air Conditioning Service, Inc., has certified repair technicians for the equipment being serviced. In addition, they provided repair service on the above-mentioned items previously and have equipment available on island to effect the preventive maintenance of this refrigerant system. Oahu Air Conditioning Service, Inc., was chosen to provide the maintenance repairs described above as they are able to respond to our request for repair in a timely manner. Other vendors were unable to provide repairs at the hospital's convenience, jeopardizing the appropriate operation of our HVAC units. These services are being provided as an interim action while an RFP for Preventive Maintenance, Inspection and Repair Services for Hilo Medical Center's HVAC System, et al., is being processed by HHSC's Contracts Administration Department.

Direct questions to: Warren Okabayashi

Phone: (808) 974-4773

I certify that the information provided above is, to the best of my knowledge, true and correct.

[Signature]
Department Head or Designee

Date

East Hawaii Region CEO

Title (if other than Department Head)

Chief Procurement Officer's Comments:

Emergency is limited to three months while 103D process is initiated & completed.

APPROVED

DISAPPROVED

[Signature] 04/05/06
Designee Chief Procurement Officer Date
Thomas Driskill, Jr.

Emmitt Ford

From: Debbie Kaina
Sent: Wednesday, March 15, 2006 9:37 AM
To: Emmitt Ford
Cc: Alice Hall; Julie-Beth Ako
Subject: Emergency - HVAC.pdf

Importance: High

Aloha Emmitt,
Attached is an SPO-02 for Alice/Tom's approval.
If you have any questions, please call me.
Mahalo,
Debbie



Emergency - HVAC.pdf

Alice Hall

From: colln.y.tanaka@hawaii.gov
Sent: Monday, April 03, 2006 1:13 PM
To: Alice Hall
Subject: Re: Emergency for Hilo - Air conditioning maintenance

Sorry again.

I spoke with Warren and Debra on this. The feeling was that no long term a/c maintenance should be done via the emergency procurement. It seems that Hilo wanted to do a solicitation a while back but it got grouped with other HHSC's hospital facilities on different islands. This being the case, the solicitation has not been able to be issued. My feeling was that a single bid for all islands for all facilities would be a bear to issue and manage. But if this is the direction that HHSC wants to pursue, then an exemption should be done for Hilo to allow the existing contract to continue to provide the maintenance until a new contractor is on board via the a new contract. But the justification would have to say why Hilo did not issue a separate bid and why HHSC's decision to group all the facilities is advantageous to delay the issuance of Hilo contract. The emergency procurement method should only be used for the immediate need (to repair).

Thanks

"Alice Hall" <AHall@hhsc.org>

To <colln.y.tanaka@hawaii.gov>

cc

03/31/2006 04:32 PM

Subject: Emergency for Hilo - Air conditioning maintenance

Were you ever able to get ahold of the Hilo Medical Center guy (Warren) to find out more about his request for emergency procurement on this? What did you decide?

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