

Class Specifications  
for the Class:ENVIRONMENTAL SERVICES WORKER III  
WS-02; BU:01Duties Summary:

Supervises and participates in keeping assigned buildings and building areas clean and orderly, including heavy lifting, cleaning places and equipment which are not easily accessible, simple building repair work and operating industrial type cleaning equipment; and performs other related duties as assigned.

Distinguishing Characteristics:

This is the working supervisor of various janitorial duties, including work typical of the Environmental Services Worker II.

Examples of Duties:

Supervises and participates in the sweeping and scrubbing of floors, dusting and polishing of furniture and woodwork, replenishing of supplies, emptying and cleaning of waste receptacles, washing of windows and walls, moving and arranging of furniture for special events, turning off of lights and locking of windows and doors and making of minor building repairs not calling for a trade skill; operates heavy duty industrial cleaning equipment; supervises and participates in the maintenance of grounds adjacent to buildings in which employed; inspects various buildings and adjacent grounds to insure that they have been cleaned and cared for properly and that proper safety and security measures have been taken; assigns relief workers or substitutes to working stations in case of absences of regular workers; rotates work shifts and/or work stations of employees; may operate an automobile or truck in carrying out work assignments; keeps records of work activities and submits reports.

Knowledge and Abilities Required:

Knowledge of: Practices, tools and equipment used in janitorial work; building hardware, fixtures and equipment.

Ability to: Operate tools and equipment used in janitorial work, including heavy industrial type cleaning equipment; perform minor building repair and maintenance tasks; lift and carry heavy furniture and equipment; follow and give oral and written

instructions; instruct and supervise employees.

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This is an amendment to the specification for the class, JANITOR III, to change the title to ENVIRONMENTAL SERVICES WORKER III, effective May 16, 2012.

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This is an amendment to the specification for the class JANITOR III approved on December 14, 1955.

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This class is adopted from the State of Hawaii, relative to the transfer of classification and compensation jurisdiction to the Hawaii Health Systems Corporation, effective July 1, 1998, pursuant to Act 262, Session Laws of Hawaii, 1996.

DATE APPROVED: May 16, 2012

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PAUL TSUKIYAMA  
Director of Human Resources