

**HAWAII HEALTH SYSTEMS CORPORATION  
NOTICE OF AND REQUEST FOR EXEMPTION  
FROM CHAPTER 103D, HRS**

*8/12/14 A.S.*

**EX Number:** *EX-013*

**1. TO:** Chief Procurement Officer

**2. FROM:** Dean Matro

Department/Division/Agency Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

**3. Description of goods, services or construction:** Bond interest calculation schedules for HHSC facilities for CIP projects funded by the State of Hawaii General Obligation Debts

**4. Name and Address of Vendor:** Agape Accounting LLC  
PO Box 23194  
Honolulu, HI 96823

**5. Price:** \$45,000

**6. Term of Contract:** From: 11/23/14 To: 11/22/17

**7. Prior Exemption Ref. No.** *11-016* \*

**8. Explanation describing how procurement by competitive means is either not practicable or advantageous to the State:**  
Agape Accounting LLC has specialized knowledge to complete the bond interest calculation schedules in a cost-effective and efficient manner. This specialize knowledge is due to Agape's extensive background in completing the voluminous, detailed and complicated bond interest calculation schedules for HHSC for prior fiscal years, as well as a deep understanding of HHSC's operations and industry.

**9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:** HHSC technical representatives shall negotiate pricing, scope of services, and contract terms and conditions directly, taking into account previously agreed to terms.

**10. A description of the agency's internal controls and approval requirements for the exempted procurement:**  
The exemption request is reviewed by senior management of HHSC, and then forwarded to the corporate director of contracts management for review in accordance with HHSC policies and procedures. The President and CEO of HHSC approve the exemption requests covering more than one facility and in accordance with internal procurement policies and procedures.

**11. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:**

Name	Position	Involvement in Process	
Joe Evanoff	Director Contracts/Materials Management	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Doreen Nakatsu	Controller	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Edward N. Chu	HHSC CFO	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration

12. Direct inquiries to:

Contact Name: Dean Matro  
Phone Number: 808.733.4662

13. Agency shall ensure adherence to applicable administrative and statutory requirements  
I certify that the information provided above is, to the best of my knowledge, true and correct.

Department Head (Print: Joe E. Smith Date 8/14/14

Reserved for CPO/Delegee Use Only

14 .Date Notice Posted: 8/18/14

The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the above posted date to:  
Chief Procurement Officer, HHSC, 3675 Kilauea Ave., Honolulu, Hawaii 96816

Chief Procurement Officer's comments:

15.  APPROVED

DISAPPROVED:

NO ACTION REQUIRED

E. W. Ch... 8/28/14  
HHSC Chief Procurement Officer - Signature Date