

# HAWAII HEALTH SYSTEMS CORPORATION

## NOTICE OF AND REQUEST FOR EXEMPTION

### FROM CHAPTER 103D, HRS

**EX Number: EX-115**

**1. TO:** Chief Procurement Officer

**2. FROM:** Trudi Tobin

Department/Division/Agency Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

**3. Description of goods, services or construction:** Troy Group Inc. provides HHSC with fourteen (14) pharmacy printer software licenses currently in use in two HHSC facilities (Kona Community Hospital and Kohala Hospital). The software is necessary to enable the facilities to print narcotic prescriptions using standard copy paper that produce a unique water marker (and thus prevents unauthorized reproduction). The water mark printed prescription also has a feature preventing modification and erasure.

**4. Name and Address of Vendor:** Troy Group Inc.  
3 Bryan Drive  
Wheeling, West Virginia, 26003

**5. Price:** \$10,000

**6. Term of Contract:** From: August 18, 2018 To: August 17, 2020

**7. Prior Exemption Ref. No.**  
N/A

**8. Explanation describing how procurement by competitive means is either not practicable or advantageous to the State:**

The pharmacy printing software offered by this CONTRACTOR is unique in that it does not require the State to purchase printers. The software can be utilized on existing printers already in place at each of the facilities and has provided improved security of narcotic prescriptions printed vs. written prescriptions, without the need to purchase special paper for the printing. The physicians who use the software are very pleased with the work flow and patients receive legible narcotic prescriptions that are protected against copying and editing.

For the reasons cited above procurement by competitive means is neither practicable nor advantageous to the State in this case.

**9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:** Direct negotiations with Troy, and no formal solicitation will be conducted.

**10. A description of the agency's internal controls and approval requirements for the exempted procurement:**

The exemption request is reviewed by HHSC senior management in accordance with HHSC policies and procedures. The Corporate CEO of HHSC (or her delegated CPO) approves the exemption requests covering more than once facility and in accordance with internal procurement policies and procedures. HHSC policies and procedures will be followed and periodic reviews of the contract action will be performed.

**11. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:**

Name	Position	Involvement in Process	
Andrew Alvarez	Sr. Contract Manager	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Joe Evanoff	Director Contracts/Materials Management	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Anne Lopez	HHSC General Counsel, COO & Acting CIO	<input checked="" type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Edward N. Chu	HHSC CFO	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration

**12. Direct inquiries to:**

Contact Name: Andrew Alvarez  
Phone Number: 808 793-2673

13. Agency shall ensure adherence to applicable administrative and statutory requirements  
*I certify that the information provided above is, to the best of my knowledge, true and correct.*

 5/7/18  
Department Head (Print: Anne Lopez )

Date

Reserved for CPO/Delegee Use Only

**14 .Date Notice Posted:** 5/7/18

The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the above posted date to:  
Chief Procurement Officer, HHSC, 3675 Kilauea Ave., Honolulu, Hawaii 96816

**Chief Procurement Officer's comments:**

15. ☒ **APPROVED**



May 19, 2018

HHSC Chief Procurement Officer - Signature

Date

☐ **DISAPPROVED:**

☐ **NO ACTION REQUIRED**