

**HAWAII HEALTH SYSTEMS CORPORATION
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS**

EX - 155

1. TO:	Chief Procurement Officer		
2. FROM:	Renee Lai, Chief Information Officer		
Department/Division/Agency Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:			
3. Description of goods, services or construction: The CJS Solutions Group, LLC, d.b.a. The HCI Group (HCI), provides HHSC with database support services, including primary Oracle database support and backup Structured Query Language (SQL) database support services (the "Support Services") on an as-needed basis.			
4. Name and Address of Vendor: The CJS Solutions Group LLC, d.b.a. The HCI Group 6440 Southpoint Pkwy., Suite #300 Jacksonville, FL 32216		5. Price: \$275,000.00	
6. Term of Contract: From: Date of Contract Execution To: Total of Five Years		7. Prior Exemption Ref. No. None	
8. Explanation describing how procurement by competitive means is either not practicable or advantageous to the State: HCI has provided HHSC with database support services since February, 2017. The vendor was initially awarded a three year Agreement based on the vendor's successful IFB solicitation award, and in 2020 when the initial Agreement renewal options were exhausted, an updated Agreement, that carried the IFB scope and rates forward, was executed by the parties. Unfortunately, the Agreement was allowed to lapse in early February, 2021. This request for an exemption from chapter 103D requiring, recognizes the mission critical nature of the vendor's services to HHSC and seeks to put a replacement Agreement in place to meet any time-sensitive service needs that may be required by HHSC. The reasons procurement of the services by competitive means is not practicable or advantageous to the state at this time are the: <ul style="list-style-type: none"> • nature of the vendor's mission critical services and the implications should a time sensitive database need arise in the time needed to complete a replacement procurement process, • HCI's established four-year record of reliable and timely service delivery provided by the vendor's experienced and knowledgeable staff who now have extensive familiarity with the HHSC databases, and • HCI staff would require no training or orientation to the HHSC databases, nor would the vendor require a "learning curve" period. 			
9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable: If this request is approved, HHSC program and contracting staff will enter into a negotiation of a replacement Agreement, initially for a two year term, with three, one-year renewal options. As part of the re-contracting effort, HHSC will restructure the Agreement format and re-assess, based on current HHSC business requirements, its anticipated database support needs for the near term.			
10. A description of the agency's internal controls and approval requirements for the exempted procurement: The exemption request is drafted by the Sr. Contract Manager, and, the request revised subsequently with feedback from the HHSC technical director. When the request drafting is complete, the request shall be routed for review for approval by the HHSC Dept. Head, a member of the HHSC executive management team, and in accordance with HHSC policies and procedures. The HHSC Corporate CEO or her designee will then – after the public posting period, review the exemption request for approval.			
11. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:			
Name	Position	Involvement in Process	
Andrew Alvarez	Sr. Contract Manager	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Renee Lai	Chief Information Officer	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Heath Hollenbeck	Dir. Technical Services	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Edward N. Chu	HHSC CFO	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration

12. Direct inquiries to:

Contact Name: Andrew Alvarez, Contract Manager
Phone Number: 808.873-3053

13.



Agency shall ensure adherence to applicable administrative and statutory requirements
I certify that the information provided above is, to the best of my knowledge, true and correct.

Feb 23, 2021

Department Head (Print: Renee Lai)

Date

Reserved for CPO/Delegee Use Only

14 .Date Notice Posted: _____

The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer, HHSC, 3675 Kilauea Ave., Honolulu, Hawaii 96816

Chief Procurement Officer's comments:

15. **APPROVED**



Mar 10, 2021

HHSC Chief Procurement Officer - *Signature*

Date

DISAPPROVED:

NO ACTION REQUIRED