

**HAWAII HEALTH SYSTEMS CORPORATION  
NOTICE OF AND REQUEST FOR EXEMPTION  
FROM CHAPTER 103D, HRS**

EX-160

**1. TO:** Chief Procurement Officer

**2. FROM:** A.A. Stransky for Corp. HR

Department/Division/Agency Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

**3. DESCRIPTION OF GOODS, SERVICES OR CONSTRUCTION:**

Evaluation services performed by licensed psychologist or physician to determine HHSC employee "Fitness for Duty".

**4. NAME AND ADDRESS OF VENDOR:** Multiple including M. Villalon, Psych.D.  
and Maui Neurological Assoc.

**5. PRICE:**  
\$30,000

**6. TERM OF CONTRACT:** FROM: 6/1/21 TO: 05/31/24

**7. PRIOR EXEMPTION REF. NO.**  
EX-007, EX-06-35 and EX-056

**8. EXPLANATION DESCRIBING HOW PROCUREMENT BY COMPETITIVE MEANS IS EITHER NOT PRACTICABLE OR ADVANTAGEOUS TO THE STATE:**

Past RFP's for this healthcare provider service have been unsuccessful in identifying willing, qualified providers. Of the nine providers listed as resources by the City & County of Honolulu, only two have been willing to respond to HHSC. Generally, licensed clinical psychologists and physicians do not respond to RFP's or other types of public solicitations.

Melissa Villalon, Psych.D., and Maui Neurological Associates have responded to HHSC's past request for services, and have maintained their contracts with HHSC since 2017 and 2014 respectively. It is critical for operations that HHSC has continuous and readily available access to qualified healthcare providers capable of providing employee fitness for duty evaluations.

**9. DETAILS OF THE PROCESS OR PROCEDURES TO BE FOLLOWED IN SELECTING THE VENDOR TO ENSURE MAXIMUM FAIR AND OPEN COMPETITION AS PRACTICABLE:**

HHSC will include this service in its on-going posting/solicitation for Professional Services.

**10. A DESCRIPTION OF THE AGENCY'S INTERNAL CONTROLS AND APPROVAL REQUIREMENTS FOR THE EXEMPTED PROCUREMENT:**

Pricing submitted by physicians is subject to a Fair Market Value analysis. Pricing submitted by non-physicians will be evaluated by comparison to other non-physician provider rates for these services, if available.

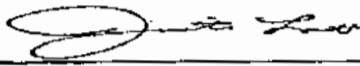
**11. A LIST OF AGENCY PERSONNEL, BY POSITION, WHO WILL BE INVOLVED IN THE APPROVAL PROCESS AND ADMINISTRATION OF THE CONTRACT:**

Name	Position	Involvement in Process	
Alison Stransky, Sr. Corp. Contracts Manager		<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Juanita Lauti, Chief Human Resources Officer		<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
Edward N. Chu	HHSC CFO	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration

**12. DIRECT INQUIRIES TO:**

Contact Name: Alison Stransky  
 Phone Number: Email: Astransky@hhsc.org

AGENCY SHALL ENSURE ADHERENCE TO APPLICABLE ADMINISTRATIVE AND STATUTORY REQUIREMENTS  
**13. I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.**

 Apr 25, 2021  
 Department Head (Print: Juanita Lauti ) Date

Reserved for CPO/Delegee Use Only

**14 .Date Notice Posted** 5-4-21

The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer, HHSC, 3675 Kilauea Ave., Honolulu, Hawaii 96816

Chief Procurement Officer's comments:

15.  APPROVED  DISAPPROVED  NO ACTION REQUIRED

HHSC Chief Procurement Officer -

Signature

Date