

**HAWAII HEALTH SYSTEMS CORPORATION
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS**

EX

1. TO: Chief Procurement Officer

2. FROM:

Department/Division/Agency Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. DESCRIPTION OF GOODS, SERVICES OR CONSTRUCTION:

4. NAME AND ADDRESS OF VENDOR:

5. PRICE:

6. TERM OF CONTRACT: FROM: TO:

7. PRIOR EXEMPTION REF. NO.

8. EXPLANATION DESCRIBING HOW PROCUREMENT BY COMPETITIVE MEANS IS EITHER NOT PRACTICABLE OR ADVANTAGEOUS TO THE STATE:

9. DETAILS OF THE PROCESS OR PROCEDURES TO BE FOLLOWED IN SELECTING THE VENDOR TO ENSURE MAXIMUM FAIR AND OPEN COMPETITION AS PRACTICABLE:

10. A DESCRIPTION OF THE AGENCY'S INTERNAL CONTROLS AND APPROVAL REQUIREMENTS FOR THE EXEMPTED PROCUREMENT:

11. A LIST OF AGENCY PERSONNEL, BY POSITION, WHO WILL BE INVOLVED IN THE APPROVAL PROCESS AND ADMINISTRATION OF THE CONTRACT:

<i>Name</i>	<i>Position</i>	<i>Involvement in Process</i>	
		Approval	Administration
		Approval	Administration
		Approval	Administration
Edward N. Chu	HHSC CFO	Approval	Administration

12. DIRECT INQUIRIES TO:

Contact Name:

Phone Number:

AGENCY SHALL ENSURE ADHERENCE TO APPLICABLE ADMINISTRATIVE AND STATUTORY REQUIREMENTS

13. I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Department Head (Print: _____) Date _____

Reserved for CPO/Delegee Use Only

14 .Date Notice Posted: _____

The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer, HHSC, 3675 Kilauea Ave., Honolulu, Hawaii 96816

Chief Procurement Officer's comments:

15. **APPROVED** **DISAPPROVED** **NO ACTION REQUIRED**

HHSC Chief Procurement Officer –

Signature

Date