

# HAWAII HEALTH SYSTEMS CORPORATION NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

EX Number: EX-199

**1. TO:** Chief Procurement Officer

**2. FROM:** Tammy Dumlao

Department/Division/Agency Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

**3. Description of goods, services or construction:** **Various Specialized Account Resolution and Coding Services.**

**4. Name and Address of Vendor:** Multiple Vendors

**5. Price:** \$Contingency

**6. Term of Contract:** From: **November, 2024** To: **November, 2025**

**7. Prior Exemption Ref. No.**  
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8. Explanation describing how procurement by competitive means is either not practicable or advantageous to the State: HHSC seeks a partial Exemption pertaining to the second step in numerically Ranking qualified Professional Services (PS) solely related to unique or highly specialized Account Resolution (AR) services and Coding and Coding Audit Services. Prior to each fiscal year, HHSC publically post our anticipated AR and Coding services, inviting Healthcare AR and Coding businesses to respond with their Letter of Interest and Statement of Qualifications (SOQ's). AR and Coding businesses submissions in response to this annual invitation are then evaluated and if deem qualified, AR and Coding businesses are placed on HHSC approved vendor list in Step 1 of the professional services process.

AR services are currently being provided by Conifer, EOS, Aargon and Elevate/Med-Data.

Additional AR and Coding businesses will be added to the AR Services list: **International Revenue Recovery Group, BC Services, Inc., EnableComp, Medovent, Knowton Health, Professional Credit, Finthrive, Centauri, Flywire, Xtend Healthcare, Trubridge, TSI**

Coding services are currently being provided by Xtend Healthcare, AMN Healthcare, Mira-Med, Heathcare Resource Group, National Staffing, and Star Medical.

Step 2 of the PS process requires a numeric ranking of 3 or more individual Coding businesses from the approved PS List. It is not advantageous or practicable for HHSC to rank Coding businesses, therefore, HHSC is seeking exemption from Step 2 of the ranking process. This Exemption is justified by HHSC's need to make multiple awards for a wide range of Coding scenarios and EMR IT systems. All AR and Coding businesses qualified through the Step 1 process to be on the FY2023 PS List may be awarded a contract based on their areas of AR and Coding expertise. HHSC AR and Coding requirements may include hospital and professional fee coding, hospital and professional fee coding and compliance audits, analysis and training and RAC consulting.

Because all vendors are qualified through the Step 1 process may receive a contract award tailored to their areas of expertise, it is a redundant process to rank all the AR and Coding businesses for their expertise in all of the above areas of AR and Coding expertise. Throughout the calendar year HHSC publicly posts its invitation to make application for the HHSC Professional Services List and continuously reviews all applicants using the PS Step 1 evaluation of Letters of Interest and Statements of

**9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:** Direct negotiation with each AR and Coding businesses on HHSC approved vendor list as the need may arise. Prior to the beginning of each FY and then possibly throughout the calendar year HHSC reviews the list of qualified Coding businesses and if necessary HHSC will posts its Professional Services seeking Letters of Interest and Statements of Qualifications.

**10. A description of the agency's internal controls and approval requirements for the exempted procurement:**  
**This exemption shall be from HRS, Section 103D-303, and all other guidelines, rules and policies under chapter 103D shall be upheld. HHSC policies and procedures will be followed and periodic reviews of contract action will be performed.**

**11. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:**

Name	Position	Involvement in Process
Jeffrey Saito	Corp. Contracts Mngr.	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Administration

Edward. N. Chu Chief Executive Officer CPO  Approval  Administration

Tammy Dumlao Corp Revenue Cycle Director  Approval  Administration

12. Direct inquiries to:

Contact Name: Jeffrey Saito  
Email: jesaito@hhsc.org

Agency shall ensure adherence to applicable administrative and statutory requirements  
13. I certify that the information provided above is, to the best of my knowledge, true and correct.

Department Head (Print: Tammy Dumlao) \_\_\_\_\_ Date \_\_\_\_\_

Reserved for CPO/Delegee Use Only

14 .Date Notice Posted: \_\_\_\_\_

The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer, HHSC, 3675 Kilauea Ave., Honolulu, Hawaii 96816

Chief Procurement Officer's comments:

15.  APPROVED

DISAPPROVED:

NO ACTION REQUIR

\_\_\_\_\_  
HHSC Chief Procurement Officer - Signature

\_\_\_\_\_  
Date