

STATE OF HAWAII  
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

**TO:** Chief Procurement Officer

**FROM:** Hawaii Health Systems Corporation, HHSC

Pursuant to 103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

**Description of goods, services, or construction:**

1. Facilitate HHSC Physician Advisory Group meeting on 14 October 2005 to Discuss Physician Call Coverage Issues 9am to 4 pm
2. Facilitate HHSC 2005 Strategic Planning Conference on 25 October 2005 at the Honolulu Airport Hotel 7:30am to 4 pm

**Name of Vendor:** Rona Suzuki: Ho'ike Networks, LLC      **Cost:** \$3,125.00  
**Address:** 1022 Bethel Street, Suite 200, Honolulu, Hawaii 96813, Federal ID#99-0356427

**Term of Contract:** From: October 14 and October 25, 2005      **Prior Exemption Ref No.:** None

**Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:**

Rona Suzuki has been the sole professional facilitator for all of the annual Strategic Planning Conferences conducted by Hawaii Health Systems Corporation over the last eight years. Rona Suzuki has been the facilitator for most of the Physician Advisory Group conferences over the last several years. Because of this extensive experience with HHSC she has a much greater knowledge and understanding of the management, operations, finances and philosophical direction of Hawaii Health Systems Corporation than any other facilitator available. Ms. Suzuki provides a strong educational and training component to her facilitation duties that is not available from other facilitators.

As a professional facilitator / educator and with a focused effort on training participants throughout the course of the facilitation, Ms. Suzuki's qualifications surpass those of any other locally available competitors.

**Details of the process or procedure to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:**

HHSC, in its vendor selection process is very interested in selecting the best qualified vendor with the most experience in working with HHSC and all of its unique and complex operations, systems and missions. This vendor (Rona Suzuki) was selected because of her extensive in-depth experience with HHSC at multiple levels, and because she aptly focuses on educating and training our conference participants.

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**A description of the agency's internal control and approval requirements for the exempted procurement:**

HHSC follows all the existing rules and regulations of 103D for its internal control and approval process as it

relates to exempted procurement.

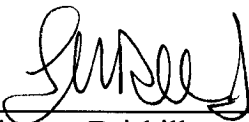
**A list of agency personnel, by position title, who will be involved in the approval process and administration of the contract:**

1. Thomas Driskill, President and CEO, HHSC
2. Kelley Roberson, HHSC CFO/COO
3. Alice Hall, HHSC Director of Procurement / Deputy General Counsel
4. Bryan Lowe, Director, Business Development, HHSC

Direct questions to: Kelley Roberson  
Phone Number: 733-4171

This exemption should be considered for list of exemptions attached to Chapter 3-120, HAR Yes  No

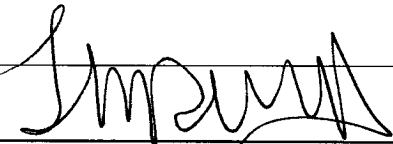
**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT**

  
Thomas Driskill \_\_\_\_\_ Date  
President, & CEO, HHSC

Chief Procurement Officer's Comments:

APPROVED

DISAPPROVED

  
Chief Procurement Officer \_\_\_\_\_ Date  
09/13/05