STATE PROCUREMENT OFFICE
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS

1. TO: Head of Purchasing Agency

2. FROM: Maui Memorial Medical Center

   Department/Division/Agency

   Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:
   Original Equipment Maintenance Agreement for Schindler Elevator Corporation.

<table>
<thead>
<tr>
<th>a. Name of Vendor: Schindler Elevator Corporation</th>
<th>6. Price: $115,200.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address: 98-723 Kuahao Place, Pearl City</td>
<td></td>
</tr>
</tbody>
</table>

8. Term of Contract: From: 5 Year  
To:                                                  |


a. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the State:
A new wing at Maui Memorial Medical Center has a newly installed state of the art elevator. Maui Memorial Medical Center would like to purchase the maintenance agreement as it has been determined by MMMC that the other methods of procurement would not be advantageous for OEM services. The current schindler elevator has proprietary software which is used to maintain the system via remote diagnostics, the system is password protected. Currently, no other vendor has been provided OEM training on the repair of this elevator which is required for warranties. The standard procurement process would not be practicable for the services of a maintenance agreement, an exemption would prevent a disruption in services, costly repair's while not under warranty, and provide reasonable response time on repairs.

b. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:
The term of the exemption will be for a five (5) year term. Once the term has expired the hospital will re-evaluate the maintenance and the options available on the geared/gearless elevators to determine if any other vendor have required knowledge and training to complete the maintenance on this unit. Based on available information and research the best procurement practice will be completed.

10. A description of the agency's internal controls and approval requirements for the exempted procurement:
This exemption shall be from HRS, Section 103-302 all other guidelines, rules and policies under Chapter 103D shall be upheld.
HIISC Policies and procedures will be followed and periodic reviews of contract action will be completed.
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Concl.)

12. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Involvement in Process</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alice Hall</td>
<td>Assistant General Counsel</td>
<td>☒ Approval ☐ Administration</td>
</tr>
<tr>
<td>Wesley Lo</td>
<td>Chief Executive Officer</td>
<td>☒ Approval ☐ Administration</td>
</tr>
<tr>
<td>Pat Saka</td>
<td>Chief Financial Officer</td>
<td>☐ Approval ☒ Administration</td>
</tr>
<tr>
<td>Nancy Delima</td>
<td>Contract Manager</td>
<td>☐ Approval ☒ Administration</td>
</tr>
</tbody>
</table>

13. Direct inquiries to:
   Department: Contract Manager
   Contact Name: Nancy Delima
   Phone Number: 808-573-1824
   Fax Number: 808-242-2773

14. This exemption should be considered for list of exemptions attached to Chapter 3-120, HAR: YES ☒ NO ☐

Agency shall ensure adherence to applicable administrative and statutory requirements

15. I certify that the information provided above is, to the best of my knowledge, true and correct.

[Signature]
Department Head

Date

[Signature]
Head of Purchasing Agency

Date

16. Date Notice Posted: 9-11-06

The Head of the Purchasing Agency is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to: Head of Purchasing Agency

IIHSC
3675 Kilaua Ave.
Honolulu, Hawaii 96816

Head of Purchasing Agency's comments:

[Signature]

[Signature]
Head of Purchasing Agency

Date

[Signature]

APPROVED ☒ DISAPPROVED ☐

Head of Purchasing Agency

Date

SPC-07 (Rev. 09/30/2005)