

EX 07-009

**HAWAII HEALTH SYSTEMS CORPORATION
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS**

1. TO: Chief Procurement Officer
2. FROM: Maui Memorial Medical Center

Department/Division/Agency

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

<p>3. Description of goods, services or construction: To provide a Institutional Chaplain to manage and coordinate all pastoral/ministry services at Maui Memorial Medical Center (MMMC). Services shall include confidential counseling, advise and support to patients and their families concerning patients' religious needs.</p>	
<p>4. Name of Vendor: Pacific Healthy Ministry. Address: 1245 Young Street, 2nd Floor Honolulu, Hawaii 96814</p>	<p>5. Price: Approximately \$ 200,000 per year</p>
<p>6. Term of Contract: From: To: One Year Upon approval</p>	<p>7. Prior Exemption Ref. No.</p>
<p>8. Explanation describing how procurement by competitive means is either not practicable or advantageous to the State: Pacific Health Ministry (PHM) was developed to assist people who are ill, dying, or grieving. Through churches and temples as well as community persons committed to it's ministry they are able to provide multicultural, multi-religious assistance. Other options were researched by administration and it was determined that no other vendor was able to meet the multi-religious needs of patients and be available 24 hour's a day. PHM provides similar services to nearly all hospitals on Oahu.</p>	
<p>9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable: During the term of the exemption Maui Memorial Medical Center will again research it's options and resources and if it is determined that other resources become available a Request for Proposal will be published and the best procurement practice will be completed .</p>	

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

This exemption shall be from HRS, Section 103-302 all other guidelines, rules and policies under Chapter 103D shall be upheld. HHSC Policies and procedures will be followed and periodic reviews of contract action will be completed.

11. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:

Name	Position	Involvement in Process	
Wesley Lo	Regional Chief Executive Officer	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Pat Saka	Regional Chief Financial Officer	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

12. Direct inquiries to: Department: Contract Manager
Contact Name: Nancy Delima
Phone Number: 808-243-3091
Fax Number: 808-442-5462

Agency shall ensure adherence to applicable administrative and statutory requirements

13. *I certify that the information provided above is, to the best of my knowledge, true and correct.*

Department Head (Print: PATRICK SAKA) Date 2/27/06

Reserved for CPO/Delegee Use Only

14. Date Notice Posted 2-28-07

The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer, HHSC, 3675 Kilauea Ave., Honolulu, Hawaii 96816

Chief Procurement Officer's comments:

15. ☐ APPROVED ☐ DISAPPROVED

☐ NO ACTION REQUIRED

Chief Procurement Officer Date