HAWAII HEALTH SYSTEMS CORPORATION
NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

1. TO: Chief Procurement Officer

2. FROM: Maui Memorial Medical Center

Pursuant to §103D-102(b)(4), HRS, and Chapter 3-12B, HAR, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction:

Since February 27, 2006, the Child & Adolescent Mental Health Services has provided scheduling, reception and personnel services for Maui Memorial Medical Center (MMMC) outpatient psychiatric services. The current agreement will expire December 26, 2007.

4. Name of Vendor: Child & Adolescent Mental Health Services
Address: 1787 Wili Pa Loop, Suite 8, Wailuku, HI 96793

5. Price: $72,000

6. Term of Contract: From: Upon date of executed Agreement To: One Year

7. Prior Exemption Ref. No.: N/A

8. Explanation describing how procurement by competitive means is either not practicable or advantageous to the State:

Maui Memorial Medical Center is able to realize significant cost savings by leasing space from the vendor and contracting with the vendor to provide personnel and reception services in the MMMC Outpatient Behavioral Health Medical Program Office. The vendor has an exemplary service record, and continuing to contract at this time with the vendor is advantageous to the State.

9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

The term of the exemption will be for a one (1) year period. MMMC will re-evaluate services in the community and other possibilities to determine if any other vendor could provide such services. Based on available information and research the best procurement practice will be completed.
10. A description of the agency’s internal controls and approval requirements for the exempted procurement:

This exemption shall be from HRS, Section 103-302. All other guidelines, rules and policies under Chapter 103D shall be upheld. HHSC policies and procedures will be followed and periodic reviews of contract action will be completed.

11. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Involvement in Process</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wesley Lo</td>
<td>Regional Chief Executive Officer</td>
<td>☒ Approval ☐ Administration</td>
</tr>
<tr>
<td>Patrick Saka</td>
<td>Regional Chief Operating Officer</td>
<td>☐ Approval ☒ Administration</td>
</tr>
</tbody>
</table>

12. Direct inquiries to:

Department: Contacts Manager
Contact Name: Andrew Alvarez
Phone Number: 808 442-5212
Fax Number: 808 442-5462

Agency shall ensure adherence to applicable administrative and statutory requirements.

13. I certify that the information provided above is, to the best of my knowledge, true and correct.

[Signature]

Department Head (Print: [Signature]) Date: 11/13/07

14. Date Notice Posted: 11-14-07

The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer, HHSC, 3675 Kilauea Ave., Honolulu, Hawaii 96816

Chief Procurement Officer’s comments:

[Signature]

15. ☐ APPROVED ☐ DISAPPROVED

[Signature] Date: 11/28/07

[Signature] Date

HHSC PUR Policy 0017 Nov 2006 PUR 007