## HAWAII HEALTH SYSTEMS CORPORATION NOTICE OF AMENDMENT TO EXEMPTION FROM CHAPTER 103D, HRS, CONTRACT

1 TO:	Chief Procurement Officer	
2.FROM:	Stephen Wada	
	Department/Division/Agency	
	Contractor: Perot Systems	4. P.E. Reference No. 08-017
	tion of goods, services, or construc	
Billing at	nd collection services from exten	mal contractor.
6. Scope o	f work for the contract is revised as	s follows:
No chang	ge to existing scope of work.	
Original C	Contract Price: \$1,500,000.00	Amended Contract Price: \$No Change
	This/These amendment(s) are nece	
		nd the current exemption term from "end of fiscal year" to
-		n time for the MedAssets Revenue Cycle System software
miegrand	on to be up and functional.	<i>*</i>
8. Direct q	uestions to: Stephen Wada	Phone: 808-733-4068
	Agency shall ensure adherence	to applicable administrative and statutory requirements.
	<del>-</del> -	-102, HRS, and §3-120-5, HAR, I certify that the
9.		e is, to the best of my knowledge, true and correct
		3/25/2009
Departmen	t Head	Date
Departmen		rved for CPO/Delegee Use Only
		Date Posted:
11. Submit	written objections to this notice of	f intent to amend a procurement exemption contract within seven
calend	ar days or as otherwise allowed fro	m the above posted date to: Chief Procurement Officer
		HHSC
		3675 Kilauea Ave.
		Honolulu, HI 96816
12. Chief	Procurement Officer's Comments:	
<u> </u>		
APF	ROVED DISAPPROVED	VA 100
∐ NO	ACTION REQUIRED	J/11 JMM 05/24/01
		Chief Procurement Officer Date
		\ / .

EX08-017

## HAWAII HEALTH SYSTEMS CORPORATION NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

1 TO: Chief Procurement Officer

<sup>2</sup> FROM: Stephen Wada, Managing Analyst of Revenue Cycle & Compliance

Department/Division/Agency
Pursuant to \$103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3 Description of goods, services or construction:
External staff to supplement our internal staff to assist in coding, billing, and collections of claims outstanding. Several facilities require short-term external staff to assist with backlogs in coding and /or billing and collections due to vacancies and terminations.

4. Name of Vendor: 1) Perot Systems – for billing and collections		5. Price:
2) Health Information Resource Group (HIRG) - for coding		\$1,500,000
Address: 1) P	erot Systems	
3	527 S. Fox Spit Road	;
P.O. Box 848		•
1	Langley, WA 98260	
2) F	HRG	1
P	.O. Box 14882	•
S	an Francisco, CA 94114	
5. Term of Contract:	From: January 15, 2008 To: January 14, 2009	7. Prior Exemption Ref. No.

s. Explanation describing how procurement by competitive means is either not practicable or advantageous to the State:

The existing healthcare coding backlogs and billing follow-up present an immediate need for additional skilled and qualified staff. The lack of skilled staff in healthcare coding at HHSC may jeopardize federal compliance issues and significantly impede billing efforts. HHSC does not have enough time to hire and train staff therefore the need to supplement existing staff with contracted external staff that is trained and knowledgeable in healthcare coding and billing is critical. Procurement by competitive process will take 3-6 months to complete and will not provide additional qualified candidates, as well as HHSC will not have the opportunity to reduce the backlogs of coding, billing and collection processes by the end of this fiscal year.

The HHSC Managing Analyst listed below has concluded that a situation exists for the service listed in this exemption which is not listed in HRS Section 103D-102, and HAR Chapter 3-120, and that procurement by competitive means is either not practicable or not advantageous to the State based upon the specialized healthcare coding, billing and collection requirements.

The vendor(s) must have specialized training and experience in healthcare coding, billing and collections. The term of this exemption is one year from the date of approval of this exemption. The Managing Analyst will re-evaluate the services within the community and other possibilities to determine if any other individual or company could provide the skilled services required, and based upon the available information and research the best procurement practice will be completed in accordance with law.  10. A description of the agency's internal controls and approval requirements for the exempted procurement:  The service listed in this exemption which are not listed in HRS Section 103D-102, and HAR Chapter 3-120, shall be exempt from 103-302 and all other guidelines, rules and policies under 103D shall be upheld. HHSC policies and procedure shall be followed and periodic reviews of contract actions will be completed.  11. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract.  12. Name Position Involvement in Process  13. Stephen Wada Managing Analyst Approval Administration Darryl Ching, Maui Business Office Manager Approval Administration Donna Miller, Kauai Business Office Manager Approval Administration Donna Miller, Kauai Business Office Manager Approval Administration Darryl Ching, Maui Business Office Manager Approval Administration Donna Miller, Kauai Business Office Manager Approval Administration Donna	9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:			
procurement:  The service listed in this exemption which are not listed in HRS Section 103D-102, and HAR Chapter 3-120, shall be exempt from 103-302 and all other guidelines, rules and policies under 103D shall be upheld. HHSC policies and procedure shall be followed and periodic reviews of contract actions will be completed.  11 A list of agency personnel, by position, who will be involved in the approval process and administration of the contract: Name Position Involvement in Process Stephen Wada Managing Analyst Approval Administration Ginny Robb, Kona Business Office Manager Approval Administration Ginny Robb, Kona Business Office Manager Approval Administration Donna Miller, Kauai Business Office Manager Approval Administration Darryl Ching, Maui Business Office Manager Approval Administration Department: Corporate Finance Contact Name: Stephen Wada Phone Number: 808 733 4068 Fax Number: 808 733 4427  Agency shall ensure adherence to applicable administrative and statutory requirements  13. I certify that the information provided above is, to the best of my knowledge, true and correct.  Stephen H. Wada Amager Agency Shall ensure adherence to applicable administrative and statutory requirements  14. Date Notice Posted 7 18 - 08  The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the	collections. The term Managing Analyst wi determine if any other upon the available infaccordance with law.	of this exemption is one year from the classification of the classification of the classification of the classification and research the best procure or the classification and research the best procure of the classification and research the classification of the classification of the classification and research the classification of the classificat	e date of approval of this exemption. The ommunity and other possibilities to the skilled services required, and based ement practice will be completed in	
The service listed in this exemption which are not listed in HRS Section 103D-102, and HAR Chapter 3-120, shall be exempt from 103-302 and all other guidelines, rules and policies under 103D shall be upheld. HHSC policies and procedure shall be followed and periodic reviews of contract actions will be completed.  11 A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:  Name Position Involvement in Process  Stephen Wada Managing Analyst Approval Administration  Harlan Seo, Ifflo Business Office Manager Approval Administration  Ginny Robb, Kona Business Office Manager Approval Administration  Donna Miller, Kauai Business Office Manager Approval Administration  Darryl Ching, Maui Business Office Manager Approval Administration  Department: Corporate Finance  Contact Name: Stephen Wada  Phone Number: 808 733 4068  Fax Number: 808 733 4068  Fax Number: 808 733 8427  Agency shall ensure adherence to applicable administrative and statutory requirements  13. I certify that the information provided above is, to the best of my knowledge, true and correct.  Stephen H. Wada Approval Administrative and Statutory requirements  13. I certify that the information provided above is, to the best of my knowledge, true and correct.  Stephen H. Wada Approval		e agency's internal controls and appro-	val requirements for the exempted	
Chapter 3-120, shall be exempt from 103-302 and all other guidelines, rules and policies under 103D shall be upheld. HHSC policies and procedure shall be followed and periodic reviews of contract actions will be completed.  11 A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:  12 Name Position Involvement in Process  13 Stephen Wada Managing Analyst Approval Administration  14 Algorithm	, -	in this exemption which are not listed	in HRS Section 103D-102 and HAR	
11 A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:  Name Position Involvement in Process  Stephen Wada Managing Analyst Administration  Ginny Robb, Kona Business Office Manager Approval Administration  Ginny Robb, Kona Business Office Manager Approval Administration  Donna Miller, Kauai Business Office Manager Approval Administration  Department: Corporate Finance Contact Name: Stephen Wada Phone Number: 808 733 4068 Fax Number: 808 733 8427  Agency shall ensure adherence to applicable administrative and statutory requirements  13. I certify that the information provided above is, to the best of my knowledge, true and correct.  Stephen H. Wada Department Head  Reserved for CPO/Deleges Use Only  14. Date Notice Posted  15. Objections to this notice to issue an exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS. within seven (7) calendar days or as otherwise allowed from the	Chapter 3-120, sha 103D shall be uph	all be exempt from 103-302 and all ot eld. HHSC policies and procedure sh	her guidelines, rules and policies under	
Administration of the contract:  Name Position  Stephen Wada Managing Analyst Manager Manager Approval Administration  Ginny Robb, Kona Business Office Manager Approval Administration  Donna Miller, Kauai Business Office Manager Approval Administration  Donna Miller, Kauai Business Office Manager Approval Administration  Darryl Ching, Maui Business Office Manager Approval Administration  Department: Corporate Finance Contact Name: Stephen Wada Phone Number: 808 733 4068 Fax Number: 808 733 8427  Agency shall ensure adherence to applicable administrative and statutory requirements  13. I certify that the information provided above is, to the best of my knowledge, true and correct.  Stephen H. Wada Department Head  Reserved for CPO/Delegee Use Only  14. Date Notice Posted  15. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the	contract actions w	ill be completed.	-	İ
Name Position Involvement in Process  Stephen Wada Managing Analyst Approval Administration  Harlan Seo, Hilo Business Office Manager Approval Administration  Ginny Robb, Kona Business Office Manager Approval Administration  Donna Miller, Kauai Business Office Manager Approval Administration  Darryl Ching, Maui Business Office Manager Approval Administration  Darryl Ching, Maui Business Office Manager Approval Administration  Department: Corporate Finance  Contact Name: Stephen Wada Phone Number: 808 733 4068  Fax Number: 808 733 8427  Agency shall ensure adherence to applicable administrative and statutory requirements  13. I certify that the information provided above is, to the best of my knowledge, true and correct.  Stephen H. Wada Department Head Bate  Reserved for CPO/Delegee Use Only  14. Date Notice Posted / - 1 8 - 0 8  The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the	11 A list of agency per	sonnel, by position, who will be invol	ved in the approval process and	
Stephen Wada Managing Analyst Approval Administration  Harlan Seo, Hilo Business Office Manager Approval Administration  Ginny Robb, Kona Business Office Manager Approval Administration  Donna Miller, Kauai Business Office Manager Approval Administration  Darryl Ching, Maui Business Office Manager Approval Administration  Department: Corporate Finance  Contact Name: Stephen Wada Phone Number: 808 733 4068  Fax Number: 808 733 4068  Fax Number: 808 733 8427  Agency shall ensure adherence to applicable administrative and statutory requirements  13. I certify that the information provided above is, to the best of my knowledge, true and correct.  Stephen H. Wada Department Head  Reserved for CPO/Delegee Use Only  14. Date Notice Posted  15. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the				
Harlan Seo, Hilo  Business Office Manager  Ginny Robb, Kona  Business Office Manager  Donna Miller, Kauai  Business Office Manager  Darryl Ching, Maui  Business Office Manager  Department: Corporate Finance  Contact Name: Stephen Wada Phone Number: 808 733 4068 Fax Number: 808 733 8427  Agency shall ensure adherence to applicable administrative and statutory requirements  13. I certify that the information provided above is, to the best of my knowledge, true and correct.  Stephen H. Wada Department Head  Reserved for CPO/Delegee Use Only  14. Date Notice Posted  15. Under the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS. within seven (7) calendar days or as otherwise allowed from the			Involvement in Process	
Ginny Robb, Kona  Business Office Manager  Donna Miller, Kauai  Business Office Manager  Darryl Ching, Maui  Business Office Manager  Department: Corporate Finance  Contact Name: Stephen Wada Phone Number: 808 733 4068 Fax Number: 808 733 8427  Agency shall ensure adherence to applicable administrative and statutory requirements  13. I certify that the information provided above is, to the best of my knowledge, true and correct.  Stephen H. Wada Department Head  Reserved for CPO/Delegee Use Only.  14. Date Notice Posted  15. Approval Administration Approval Administration			🛛 Approval 🛮 🖂 Administration	on
Donna Miller, Kauai  Darryl Ching, Maui  Business Office Manager  Department: Corporate Finance  Contact Name: Stephen Wada Phone Number: 808 733 4068 Fax Number: 808 733 8427  Agency shall ensure adherence to applicable administrative and statutory requirements  13. I certify that the information provided above is, to the best of my knowledge, true and correct.  Stephen H. Wada Department Head  Reserved for GPO/Delegee Use Only.  14. Date Notice Posted  15. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the				i
Darryl Ching, Maui  Business Office Manager  Approval  Approval  Administration  Approval  Approval  Approval  Approval  Administration  Approval  Approva			🗌 Approval 🔀 Administratio	on
Department: Corporate Finance Contact Name: Stephen Wada Phone Number: 808 733 4068 Fax Number: 808 733 8427  Agency shall ensure adherence to applicable administrative and statutory requirements  13. I certify that the information provided above is, to the best of my knowledge, true and correct.  Stephen H. Wada Department Head  Stephen H. Wada Department Head  Reserved for CPO/Delegee Use Only  14. Date Notice Posted / -18-08  The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the			Approval 🛮 Administratio	on
Department: Corporate Finance Contact Name: Stephen Wada Phone Number: 808 733 4068 Fax Number: 808 733 8427  Agency shall ensure adherence to applicable administrative and statutory requirements  13. I certify that the information provided above is, to the best of my knowledge, true and correct.  Stephen H. Wada Department Head  Reserved for CPO/Delegee Use Only  14. Date Notice Posted  14. Date Notice Posted  15. Department Wada Date  The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the	Darryl Ching, Maui	Business Office Manager	🗌 Approval 🔀 Administratio	on
Contact Name: Stephen Wada Phone Number: 808 733 4068 Fax Number: 808 733 8427  Agency shall ensure adherence to applicable administrative and statutory requirements  13. I certify that the information provided above is, to the best of my knowledge, true and correct.  Stephen H. Wada Department Head  Reserved for CPO/Delegee Use Only.  14. Date Notice Posted  17-18-08  The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the			Approval Administration	on
13. I certify that the information provided above is, to the best of my knowledge, true and correct.  Stephen H. Wada Department Head  Reserved for CPO/Delegec Use Only  14. Date Notice Posted  14. Date Notice Posted  15. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the	12. Direct inquiries to:	Contact Name: Stephen Wada Phone Number: 808 733 4068		
Stephen H. Wada Department Head  January 4, 2008 Date  Reserved for GPO/Delegee Use Only.  14. Date Notice Posted /-18-08  The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the	Agency shall	ensure adherence to applicable admin	istrative and statutory requirements	
Date  Reserved for GPO/Delegee Use Only  14 Date Notice Posted / -18-08  The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the	13. I certify that the inj	formation provided above is, to the be	est of my knowledge, true and correct.	
The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the	Stephen H. Wada Department Head		Date	
The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the		Reserved for CPO/Delegee 1	Jse Only	
this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the			14 .Date Notice Posted /-18-08	
The power and to other production of the state of the sta				

Chief Procurement Officer's comments:			
15 APPROVED DISAPPROVED			
NO ACTION REQUIRED	Chief Procurement Officer	Date	

## HAWAII HEALTH SYSTEMS CORPORATION NOTICE OF AMENDMENT TO EXEMPTION FROM CHAPTER 103D, HRS, CONTRACT

i. TO:	Chief Procurement Officer	
2.FROM:	Stephen Wada, Managing Analyst of Reven	nue Cycle & Compliance
2 Name of	Department/Division/Agency f Contractor: Perot Systems & HIRG	4. P.E. Reference No. Ex08-017
5 Descrip External outstand	ption of goods, services, or construction: I staff to supplement our internal staff to assis	t in coding, billing and collections of claims ernal staff to assist with backlogs in coding and or
1	of work for the contract is revised as follows:	
addition jeoparditenough texternal by compounded to candidate collection This is a second to the collection of the colle	The existing healthcare coding backlogs and backled and qualified staff. The lack of skil ze federal compliance issues and significantly time to hire and train staff therefore the need staff that is trained and knowledgeable in heat staff that is trained and knowledgeab	y impede billing efforts. HHSC does not have to supplement existing staff with contracted althcare coding and billing is critical. Procurement lete and will not provide additional qualified unity to reduce the backlogs of coding, billing and as concluded that a situation exists for the service ction 103D-102, and HAR Chapter 3-120, and that icable or not advantageous to the State based upon
Original	Contract Price: \$ 1,500,000	Amended Contract Price: \$ 2,250,000
The faci		e: external contractors in coding, billing, and/or sting assistance to sustain the progress made to date
8. Direct o	questions to: Stephen Wada	Phone: 808-733-4068
9. (U/7) Stephen Departmen	information provided above is, to the be	and \$3-120-5, HAR, I certify that the est of my knowledge, true and correct
	it written objections to this notice of intent to ame lar days or as otherwise allowed from the above p	and a procurement exemption contract within seven posted date to: Chief Procurement Officer

3675 Kilauea Ave. Honolulu, HI 96816

12. Chief Procurement Officer's Comments:	
APPROVED DISAPPROVED NO ACTION REQUIRED	Chief Procurement Officer Date