

**HAWAII HEALTH SYSTEMS CORPORATION  
NOTICE OF AND REQUEST FOR EXEMPTION  
FROM CHAPTER 103D, HRS**

EX 13-014

EX Number: 13-014

1. TO: Chief Procurement Officer

2. FROM: Lance Segawa

Department/Division/Agency Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. **Description of goods, services or construction:** The corporate office has an immediate need for a consultant to provide guidance/direction/facilitation to the public/private partnership board task force on how to analyze/assess/manage a public private partnership process.

4. **Name and Address of Vendor:** Don Seymour and Associates  
10 Emerson Road  
Winchester, MA 01890  
617.462.4313

5. Price: \$30,000

6. Term of Contract: From: December 10, 2012 To: March 31, 2013

7. Prior Exemption Ref. No.  
NA

8. **Explanation describing how procurement by competitive means is either not practicable or advantageous to the State:**

Don Seymour has the requisite experience, qualifications, and knowledge necessary to facilitate the public/private partnership board task force. He was the expert speaker on multi-hospital governance and operational models at the HHSC 2012 Annual Board meeting, is a subject expert with The Governance Institute in governance design, and strategic planning, and his negotiated rate with HHSC is over 45% less than his going rate.

9. **Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:** Due to the reasons outlined in #8 above, direct negotiation with Don Seymour to immediately secure his time is needed.

10. **A description of the agency's internal controls and approval requirements for the exempted procurement:** The exemption request is reviewed by HHSC senior management and then forwarded to the corporate director of contracts management for additional review in accordance with HHSC policies and procedures. The President and CEO of HHSC (or his delegated CPO) approves the exemption requests covering more than one facility and in accordance with internal procurement policies and procedures. HHSC policies and procedures will be followed and periodic reviews of the contract action will be performed.

11. **A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:**

Name	Position	Involvement in Process	
Joe Evanoff	Director Contracts/Materials Management	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Lance Segawa	Executive Director of Operations	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Edward N. Chu	HHSC CFO	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration

12. Direct inquiries to:

Contact Name: Lance Segawa  
Phone Number: 808.733.4095

13.

Agency shall ensure adherence to applicable administrative and statutory requirements  
I certify that the information provided above is, to the best of my knowledge, true and correct.

Lance K Segawa  
Department Head (Print: Lance Segawa )

12/6/12  
Date

Reserved for CPO/Delegated Use Only

14 .Date Notice Posted: 12-6-12

The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer, HHSC, 3675 Kilauea Ave., Honolulu, Hawaii 96816

Chief Procurement Officer's comments:

15.  APPROVED

DISAPPROVED:

NO ACTION REQUIRED

E. N. O.  
HHSC Chief Procurement Officer - Signature

12/18/12  
Date