
 HAWAII HEALTH SYSTEMS CORPORATION <i>"Quality Healthcare For All"</i>	Department: Finance	Policy No.: PUR 0027A
	Authored by: Joe Evanoff HHSC Director Contracts	Revision No.:
POLICY	Approved by:  HHSC Board of Directors By: Toni Torres Its: Secretary & Treasurer	Effective Date: October 30, 2014
	Subject: <i>Fleet Vehicle Inventory and Disposal</i>	Supersedes Policy: N/A
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Last Review: September 17, 2014; Next Review: September 17, 2017

- I. **PURPOSE:** To set forth principles of accountability regarding management of Active Fleet Vehicles, including disposition of vehicular assets, as a matter of good business practice.
- II. **POLICY:** Because vehicles are accountable assets, the HHSC Chief Executive Officer (CEO), through the Regional CEOs, shall review annual vehicle inventories and shall authorize the disposition of Cars, Trucks, Buses, Vans, Ambulances, and other vehicles pursuant to this policy and the accompanying procedure.
- III. **APPLICABILITY:** All HHSC facilities and corporate office.
- IV. **AUTHORITY:** Hawaii Revised Statutes Chapter 323F and Section 103D-1202; Hawaii Administrative Rules Chapter 3-130 (Inventory Management).
- V. **REFERENCES:** Policy PUR 0009 – Corporate Office Material and Equipment Inventory and Disposal.