

SS 06-08



**STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE**

1. TO: Chief Procurement Officer
2. FROM: Hilo Medical Center
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:

Packing supplies for Robot RX

1. Overwrap bags, large
2. Overwrap bags, small
3. Media matched foil + amber cellophane
4. Print foil-4 wide
5. Robot envelopes
6. Robot thermal labels

This is an renewal of request from previous year Ref No. SS 05-02

4. Vendor Name: McKesson Automation

Address: 700 Waterfront Drive

Pittsburgh, PA 15222

6. Price:

\$30,000.00

6. Term of Contract:

(mm/dd/yyyy)

From: 5/15/06

To: 5/15/07

7. Prior Sole Source Ref No.

SS- 05 02

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: These materials are specific for use with McKesson Robot Rx. Required for bar code drug packing and in drug distribution for patients.

REQUEST FOR SOLE SOURCE (Cont.)

Submit in Triplicate

9. **Essential features.** How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: These materials are essential for restocking Robot RX with medications.

11. **Alternate source.** The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:

No other source with similar products.

12. **Direct any inquiries to:**
Department: Pharmacy
Contact Name/Title: Nelson Nako, Pharmacy supervisor

13 **Phone Number:**
974-4790
Fax Number:
974-4788

Expenditure may be processed with a purchase order: Yes No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements.

14. *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*


Department Head

5-5-06
Date

Reserved for SPO Use Only

15 Date Notice Posted: 5-8-06

Submit written objections to this intent to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

REQUEST FOR SOLE SOURCE (Cont.)

Submit in Duplicate

16. Chief Procurement Officer's comments:

17. APPROVED DISAPPROVED

[Handwritten Signature]

 Chief Procurement Officer Date: 05/16/06