

**HAWAII HEALTH SYSTEMS CORPORATION
NOTICE & REQUEST FOR SOLE SOURCE**

1. TO: Chief Procurement Officer
2. FROM: Barbara Kahana, HHSC, ITD, Dir. Project Services
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:

Support of proprietary software developed to address work contracted below. Establish a bank of hours to be used as or if needed during the year.

CIBER designed & developed HHSC's custom report and programs to function properly with the newly upgraded Lawson Human Resources 9.1 system.

- Develop and install custom mapping tables and related maintenance programs in all product lines of the LSF 9.1 application.
- Update and modify existing custom programs/interfaces and mapping tables to pull historical data and additional fields as requested by outside agencies such as Employee's Retirement System, Unions HGEA and UPW, CitiStreet, Lawson to Kronos Time & Attendance, Governors workforce report, internal budget and position reports.
- Develop new programs and mapping tables relating to newly implemented modules such as employee health, certifications and competencies, grievances and disciplinary custom reports.
- Provide remote technical support related to upgraded programs and mapping tables.

<p>4. Vendor Name: CIBER (a Lawson LSF9 certified vendor)</p> <p>Address: 6363 S. Fiddler's Green Circle, Suite 140 Greenwood Village, CO 80111</p>	<p>5. Price: \$50K / year Establish a bank of hours to be used as needed Est. blended rate \$200/hr for 250 hrs/year</p>
<p>6. Term of Contract: From: <u>July 1, 2010</u> To: <u>June 30, 2012</u> (mm/dd/yyyy)</p>	<p>7. Prior Sole Source Ref No. _____</p>

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:

Vendor has developed custom software for HHSC in order to meet specific requirements of use of the LAWSON human resources software system. Work accomplished for a required upgrade of the software application used by the HHSC. See section 3 above.

9. Essential Features: How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

The HHSC is required to maintain records and information on employees and submit reports and data to Federal, State and other entities for employees.

10: Sole Source No. 5510-001

PUR Form 001 (Spo 01) 11/06

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:

None. HHSC is requesting originator/developer of software be used to support and maintain the products. Products developed are specific to HHSC needs as developed by the vendor.

<p>12. Direct any inquiries to: Department: HHSC Information Technology Department, Project Services Contact Name/Title: <u>Barbara Kahana, Director Project Services</u></p>	<p>13 Phone Number: <u>808 733-4065</u> Fax Number: <u>808 733-4091</u></p>
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Expenditure may be processed with a purchase order: Yes No If no, a contract must be executed and funds certified.
 Agency shall ensure adherence to applicable administrative and statutory requirements.

14. I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.

EBAL EMIL BETHKE 3/3/10
 Department Head (sign and print name) Date



15 Date Notice Posted: Feb 23, 2010

Submit written objections to this intent to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer
 HHSC
 3675 Kilauea Ave.
 Honolulu, Hawaii 96816

16. Chief Procurement Officer comments:

17. APPROVED DISAPPROVED
 NO ACTION REQUIRED

Alison Hall 3/1/10
 Chief Procurement Officer Date